

Self appraisal report for Year (2021-22)

Auditor Agency: Dr Jane Prasad

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Technology , Madras

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.iitm.ac.in/contact	Fully Met	1.28	https://www.iitm.ac.in/contact
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.iitm.ac.in/the-institute/administration/governing-board	Fully Met	1.28	https://www.iitm.ac.in/the-institute/administration/governing-board
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.iitm.ac.in/quality-policy	Fully Met	1.28	https://www.iitm.ac.in/quality-policy
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.iitm.ac.in/the-institute/administration/governing-board	Fully Met	1.28	https://www.iitm.ac.in/the-institute/administration/governing-board
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iitm.ac.in/the-institute/administration/governing-board	Fully Met	1.28	https://www.iitm.ac.in/the-institute/administration/governing-board

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ng-board			ng-board Detailed organizational structure for the lower level of the organisation, that is, below the level of the HOD, should be added.
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.iit m.ac.in/the-institute/adminis tration/overvie w	Fully Met	1.28	https://www.iit m.ac.in/the-institute/adminis tration/overvie w The webpage contains more details about the organisation. Make the RTI Tab the central hub for all data.
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.iit m.ac.in/act-and-statutes	Fully Met	1.54	https://www.iit m.ac.in/act-and-statutes
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.iit m.ac.in/act-	Partially Met	0.77	Insufficient information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	and-statutes https://www.iitm.ac.in/act-and-statutes	Fully Met	1.54	https://www.iitm.ac.in/act-and-statutes
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.iitm.ac.in/act-and-statutes	Fully Met	1.54	https://www.iitm.ac.in/act-and-statutes
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	1.54	https://www.iitm.ac.in/the-institute/administration/right-to-information
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.iitm.ac.in/act-and-statutes	Fully Met	1.54	Powers and duties relevant to each level must be added.
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.iitm.ac.in/act-and-statutes	Fully Met	1.54	https://www.iitm.ac.in/act-and-statutes
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.iitm.ac.in/act-and-statutes	Fully Met	1.54	Powers and duties relevant to each level must be added.
1.3.4	Time limit for taking a decisions, if any	Not Met	1.54	0	empty	Not Met	0	The relevant information is missing
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.iitm.ac.in/act-and-statutes	Fully Met	1.54	https://www.iitm.ac.in/act-and-statutes

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					m.ac.in/act-and-statutes			m.ac.in/act-and-statutes
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.iitm.ac.in/academics/overview	Fully Met	1.54	https://www.iitm.ac.in/academics/overview
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.iitm.ac.in/academics/overview	Fully Met	1.54	https://www.iitm.ac.in/academics/overview
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.iitm.ac.in/academics/overview	Fully Met	1.54	https://www.iitm.ac.in/academics/overview
1.4.4	Time-limit for achieving the targets	Not Applicable	0	0	empty	Not Applicable	0	It is a educational institution, as per norms the target will be achieved.
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://dost.iitm.ac.in/iitmdost ; https://www.iitm.ac.in/the-institute/administration/high-power-committee	Fully Met	1.54	https://dost.iitm.ac.in/iitmdost ; https://www.iitm.ac.in/the-institute/administration/high-power-committee
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.iitm.ac.in/act-and-statutes	Not Met	0	Details of records / manual / instruction need to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL disclosed
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://www.iitm.ac.in/act-and-statutes	Fully Met	1.92	https://www.iitm.ac.in/act-and-statutes
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.iitm.ac.in/act-and-statutes	Fully Met	1.92	https://www.iitm.ac.in/act-and-statutes
1.5.4	Transfer policy and transfer orders	Not Met	1.92	0	empty	Not Applicable	0	Inter department / division order need to be uploaded
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Not Met	3.85	0	empty	Not Met	0	The relevant information is not available.
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	3.85	https://www.iitm.ac.in/the-institute/administration/right-to-information
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.iitm.ac.in/the-institute/administration/right-to-information	Partially Met	0.48	All the committee details should be uploaded on the website
1.7.2	Composition	Fully Met	0.96	0.96	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	0.96	https://www.iitm.ac.in/the-institute/administration/right-to-information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	0.96	https://www.iitm.ac.in/the-institute/administration/right-to-information
1.7.4	Term/ Tenure	Not Met	0.96	0	empty	Not Met	0	Time and tenure of committee to be disclosed
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.iitm.ac.in/act-and-statutes	Fully Met	0.96	https://www.iitm.ac.in/act-and-statutes
1.7.6	Whether their meetings are open to the public?	Not Met	0.96	0	empty	Not Applicable	0	Only invited member are permitted during board meetings
1.7.7	Whether the minutes of the meetings are open to the public?	Not Met	0.96	0	empty	Not Applicable	0	Only invited member are permitted during board meetings
1.7.8	Place where the minutes if open to the public are available?	Not Met	0.96	0	empty	Not Met	0	Link need to be provided
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.iitm.ac.in/directory	Fully Met	3.85	https://www.iitm.ac.in/directory
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.iitm.ac.in/directory	Fully Met	3.85	https://www.iitm.ac.in/directory
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	3.85	Information of Contract Employee and Consultant details needs to be disclosed.
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.iitm.ac.in/act-and-statutes	Fully Met	3.85	https://www.iitm.ac.in/act-and-statute
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	3.85	https://www.iitm.ac.in/the-institute/administration/right-to-informatio
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	3.85	https://www.iitm.ac.in/the-institute/administration/right-to-informatio
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Met	3.85	0	empty	Not Met	0	Details related employees against whom Disciplinary action has been proposed/ taken is missing
1.11.2	(ii) Finalised for Minor penalty or major penalty	Not Met	3.85	0	empty	Not Met	0	The relevant

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information is missing
	proceedings							information is missing
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Partially Met	1.92	0.96	Periodically organised	Fully Met	1.92	The public authority need to encourage and organize the programme related RTI Act periodically.
1.12.2	Efforts to encourage public authority to participate in these programmes	Partially Met	1.92	0.96	Related staff members are nominated	Fully Met	1.92	As per the discussion with the authority, the public authority is always encouraging and organizing the programme related RTI Act, but the details are missing in the website
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	Related officers are nominated	Partially Met	0.96	CPIO and other RTI related official are to

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								encourage to participate RTI training prog.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.iitm.ac.in/the-institute/administration/right-to-information	Not Met	0	Update information is missing
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Met	7.69	0	empty	Not Met	0	The relevant information is missing
Total			98	69		95	66	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.iitm.ac.in/budget	Fully Met	10.00	https://www.iitm.ac.in/budget
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.iitm.ac.in/budget	Fully Met	10.00	https://www.iitm.ac.in/budget
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.iitm.ac.in/budget	Fully Met	10.00	https://www.iitm.ac.in/budget
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.iitm.ac.in/budget	Fully Met	10.00	https://www.iitm.ac.in/budget
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.iitm.ac.in/budget	Fully Met	10.00	https://www.iitm.ac.in/budget

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://www.iitm.ac.in/annual-accounts	Fully Met	16.67	https://www.iitm.ac.in/annual-accounts
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Met	16.67	0	empty	Not Met	0	Details about the overseas and domestic travel plans with costs for all officials are missing. It needs to be disclosed on the website.
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://tenders.iitm.ac.in	Fully Met	16.67	The information is insufficient
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Subsidy scheme is not available in IITs
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Subsidy scheme is not available in IITs

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Subsidy scheme is not available in IITs
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Subsidy scheme is not available in IITs
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Subsidy scheme is not available in IITs
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Subsidy scheme is not available in IITs
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Subsidy scheme is not available in IITs
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Subsidy scheme is not available in IITs
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Discretionary and non-discretionary grants are not available in IITs
2.4.2	Annual accounts of all legal entities who are	Not Applicable	0	0	empty	Not Applicable	0	Discretionary

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	provided grants by public authorities							and non-discretionary grants are not available in IITs
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Discretionary and non-discretionary grants are not available in IITs
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Discretionary and non-discretionary grants are not available in IITs
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://www.iit m.ac.in/annual-accounts	Fully Met	50.00	https://www.iit m.ac.in/annual-account
Total			150	133		150	133	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	.
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants							
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	previous one year							
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Not available in IIT
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://tenders.iitm.ac.in/	Fully Met	50.00	https://tenders.iitm.ac.in/
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.iitm.ac.in/the-strategic-plan	Fully Met	25.00	https://www.iitm.ac.in/the-strategic-plan
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://www.iitm.ac.in/the-strategic-plan	Not Met	0	The relevant information is missing
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Not Met	25	0	empty	Not Met	0	The details is missing
3.5.2	List of materials available At a reasonable cost of the medium	Partially Met	25	12.50	The documents uploaded in institute website can be downloaded at free of cost	Partially Met	12.50	Details need to be uploaded on the website
Total			150	113		150	88	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://www.iit m.ac.in/the-strategic-plan	Fully Met	14.29	https://www.iit m.ac.in/the-strategic-plan
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Not Met	0	Information is not available in Vernacular/ Local Language
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://www.iit m.ac.in/the-strategic-plan	Fully Met	28.57	https://www.iit m.ac.in/the-strategic-plan
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.iit m.ac.in/	Not Met	0	Details of information available in electronic form is not available on the website
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.iit m.ac.in/	Fully Met	9.52	https://www.iit m.ac.in/
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.iit m.ac.in/	Fully Met	9.52	https://www.iit m.ac.in/
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.iit m.ac.in/	Partially Met	3.57	Exact link is not provided
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.iit m.ac.in/	Fully Met	7.14	https://www.iit m.ac.in/
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.iit m.ac.in/	Fully Met	7.14	https://www.iit m.ac.in/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					m.ac.in/ https://www.iit m.ac.in/			m.ac.in/ https://www.iit m.ac.in/
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.iit m.ac.in/	Fully Met	7.14	https://www.iit m.ac.in/
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.iit m.ac.in/the-in stitute/adminis tration/compla int-committee	Fully Met	3.57	https://www.iit m.ac.in/the-in stitute/adminis tration/compla int-committe
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.iit m.ac.in/the-in stitute/adminis tration/right-to- information	Fully Met	3.57	https://www.iit m.ac.in/the-in stitute/adminis tration/right-to- information
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://icandsr .iitm.ac.in/ican dsr/Sponsore d.html	Fully Met	3.57	https://icandsr .iitm.ac.in/ican dsr/Sponsore d.htm It needs to be uploaded under RTI Tab
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://icandsr .iitm.ac.in/ican dsr/Sponsore d.html	Fully Met	3.57	https://icandsr .iitm.ac.in/ican dsr/Sponsore d.htm It needs to be uploaded under RTI Tab
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://enggun it.iitm.ac.in/	Partially Met	1.79	Insufficient information
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.iit	Fully Met	3.57	https://www.iit

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					m.ac.in/annual-reports			m.ac.in/annual-reports
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	Frequently Asked Question (FAQs) needs to be uploaded on the website
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	.
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.iitm.ac.in/the-institute/administration/right-to-information	Not Met	0	Information on RIT Application received and disposed is missing. It needs to be disclosed
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.iitm.ac.in/the-institute/administration/right-to-information	Not Met	0	Information related to RIT Appeals details is to be added on the website
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.iit-system.ac.in/parliamentaryq	Fully Met	28.57	https://www.iit-system.ac.in/parliamentaryq

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					uestion			uestion
Total			196	179		196	135	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information/information-disclosed-on-own-initiative	Fully Met	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information/information-disclosed-on-own-initiative
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information/information-disclosed-on-own-initiative
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information/information-disclosed-on-own-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL initiative
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information	Fully Met	20.00	https://www.iitm.ac.in/the-institute/administration/right-to-information/information-disclosed-on-own-initiative
Total			100	100		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.iitm.ac.in/	Fully Met	25.00	https://www.iitm.ac.in/
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://www.iitm.ac.in/	Not Met	0	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India). Hence, the information related to STQC certification need to be obtained and its validity should be uploaded on the website
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://www.iitm.ac.in/	Not Met	0	The required information is not available on the website
Total			50	50		50	25	
Grand Total			745	643		741	547	