

ORDINANCES AND REGULATIONS

M.B.A.

(Applicable from 2015 Batch)



INDIAN INSTITUTE OF TECHNOLOGY MADRAS

CHENNAI - 600 036

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Revised up to 269th Senate held on 2-09-2015

**Ordinances and Regulations for admission
to and award of M.B.A. (Master of Business Administration)
Degree of the Indian Institute of Technology Madras**

ORDINANCES

- 0.1 Candidates who have qualified for the award of a B.E/B. Tech or Undergraduate Degree in any discipline with **first class or at least 60%** of aggregate marks from a recognized University are eligible to apply for admission to the M.B.A. programme of this Institute. The exact eligibility criteria will be as prescribed in the Regulations approved by the Senate of the Institute from time to time and announced by the Institute for admission each year.
- 0.2 The minimum duration of the course shall be **two years. (Seven quarters and a Pre-term)**.
- 0.3 The award of the **M.B.A.** degree shall be in accordance with the Regulations of the Senate of the Institute.

REGULATIONS

R.1.0 Admission

R.1.1 **Eligibility:** The Institute offers management courses leading to the award of M.B.A. Degree. Candidates who have already obtained or are likely to obtain at the end of the academic year a Bachelor's degree in any discipline with First class OR at least 60% of aggregate marks (55% in the case of SC/ST Candidates) OR equivalent are eligible to apply for admission to the M.B.A. programme offered by the Institute. Candidates with qualifying degree obtained through distance learning programme are also eligible to apply, with stipulated conditions that the departments to follow the interview for screening in such cases.

R.1.2 Announcement for admission to M.B.A. programme will be made by the Institute and the candidates are required to submit their applications in the prescribed application form (available 'online' at the Department's website) on or before the dates specified in the announcement by the Institute.

R.1.3 Admission to the M.B.A. programme will be made by the procedure given below:

- (i) The applicants will have to qualify in the CAT (Common Admission Test) conducted by the Indian Institutes of Management (IIMs). The candidates qualified in the Common Admission Test and meeting other requirements will be called for Interview, and the final selection will be based on

their performance in CAT,

the marks obtained in the Interview, and

their Work Experience, if any.

or

IIT Graduates with 8.00 CGPA and above

(Final admission to the IIT degree holders would however be based on their performance in the group task and personal interview, as in the case of other degree holders)

- (ii) **Sponsored Candidates:** Sponsored candidates should forward their application through proper channel. They must have a minimum work experience of two years in the sponsoring organization and a valid, good score in national level entrance tests such as CAT/XAT/ MAT / or equivalent.
- (iii) Defence/paramilitary personnel are exempted from taking the National level Entrance Test. They will be selected on the basis of their performance in the group task and interview.
- (iv) **Foreign Nationals:** Foreign nationals should forward their application through proper channel. They are exempted from CAT, interview and Group Discussion. They will be selected on the basis of

their GMAT score

academic record

letters of reference and

work experience (if any)

They have to submit copies of their citizenship-related documents at the time of applying for the programme. If required, they will be called for interview in IIT Madras.

- R.1.4 The Senate of the Institute will decide from time to time on the number of seats to be allotted for the MBA programme.
- R.1.5 **Reservation:** Seats are reserved for **Scheduled Caste, Scheduled Tribe, Other Backward Classes (OBCs) –NCL and Persons with Disability (PwD)** candidates as per the rules of the Government of India.
- R.1.6 In addition to satisfying the conditions given in the application form and the admission brochure concerning the M.B.A. admissions, the selected candidates should also satisfy all the other admission requirements indicated in the offer of admission and only then will they be admitted to the M.B.A programme, after payment of the prescribed fees.

If at any time the competent authority to the Institute finds that any of the requirements is not fulfilled by a candidate, his/her admission to the programme may be cancelled.

R.2.0 Structure of the M.B.A. Programme

R.2.1 *The programme of instruction/Curriculum will consist of :*

- (i) **Pre-term programme** for all students for a maximum of 10 working days before the commencement of the first quarter
- (ii) **Core courses**, to be compulsorily taken by all students of the programme.
- (iii) **Elective courses** including domain specialization courses offered (Electives will have to be opted from the courses offered by the Department in the particular quarter from amongst the list of approved courses)
- (iv) **Laboratory/Workshop courses**
- (v) **A summer project** to be carried out in business, Government or Non-Government organizations at the end of the first year

R.2.2 A course can be either lecture based or laboratory based.

R.2.3 The complete programme will normally be of duration of seven quarters. **Each quarter will be for a minimum of 35 working days** and two quarters constitute a semester. The duration of the quarters in a year is as follows :

First year		Second Year	
Pre Term Course	3 rd and 4 th Week of July		
Quarter 1	July – September (8 weeks)	Quarter 5	July – September (8 weeks)
Quarter 2	September – November (8 Weeks)	Quarter 6	September – November (8 Weeks)
Quarter 3	January – March (8 Weeks)	Quarter 7	January – March (8 Weeks)
Quarter 4	March – May (8 Weeks)		

R.2.4 The M.B.A. Programme will have curriculum and course contents approved by the Senate. The curriculum will be designed in such a way that the **minimum number of credits to be obtained for the award of the degree should be not less than 258. For C.G.P.A. calculation, out of 258 credits 243 will be considered (9 credits of courses done during Pre-Term and 6 credits of one summer project after 4th quarter are excluded).**

R.2.5 Definition of Credits in a quarter system

Definition of the credit system is indicative of the time per week that needs to be spent by the student.

In a typical quarter system (i) one credit hour per week assigned to 2 hours of lecture per week.

(ii) Each one credit hour of lecture requires 2 hours of outside class room effort by the student for reading reflecting for comprehending class materials, doing home work etc. Hence a 2 credit course will have 4 hours of lecture per week plus 8 hours of outside class room effort leading to 12 hours of time to be spent on the course. This will carry 6 credits in the quarter system.

(iii) One credit is assigned to 3 hours of laboratory

session. Credit Structure:

Nature of Course	Lecture	Tutorial	Extended Tutorial	Afternoon LabSession	Time to be spentoutsideofclass	Total hours innewsystem	Credits in newssystem
Theory	2	0	0	0	2x2=4	6	3
Laboratory	0	0	0	3	0	3	3
Project	0	0	0	0	0	12	6

The number of hours spend by the student is included towards academics.

R.2.6 The medium of instruction, examination and project reports will be English.

R.3.0 Faculty Adviser

R.3.1 To help the students in planning their courses of study and to help them get general advice on academic programme the department will assign a certain number of students to a Faculty Member who will be called the Faculty Adviser.

R.4.0 Class Committee

R.4.1 For each quarter of the M.B.A programme there shall be a class committee consisting of

- (i) Teachers of all lecture and laboratory based courses,
- (ii) Faculty Advisors of the respective class,
- (iii) HoD/One Professor, preferably not offering courses for the class as Chairman and
- (iv) Two student from the class to be chosen by the students of the class from amongst themselves

The Head of the Department will constitute the class committee, every quarter within the first week of commencement of the quarter.

R.4.2 **The basic responsibilities of the class committee are :**

- a) to review, periodically, the progress of the classes,

- b) to discuss problems concerning the curriculum and the course contents and the conduct of the classes.
- c) The respective teachers in consultation with the class committee will decide the assessment procedure for the various courses of that quarter and announce it to the students at the beginning of that quarter.
- d) The class committee will communicate its recommendations to the Head of the Department and to the Dean of Academic Courses every quarter.
- e) The class committee without the student members will also be responsible for the finalization of the quarter grades.

R.4.3 The class committee is required to meet at least twice in a quarter, once at the beginning of the quarter and another time after the end quarter examination, to finalise the grades.

R.5.0 Registration and Enrolment

R.5.1 Enrolment

From the second quarter onwards, all students have to enroll on the first day at the beginning of quarter. A student will become eligible for enrolment only if he/she satisfied R 9.1 and in addition he/she has cleared all dues to the Institute, Hostel and the Library upto the end of the previous quarter, provided he/she is not debarred from enrolment by the Institute, on disciplinary grounds.

The list of students who don't enroll for the current quarter will be forwarded to the CCW office for further action.

R 5.2 Registration

Except for the first quarter, online registration of courses for the ensuing quarter will be done during a specified week before the end-quarter examination of the previous quarter.

Those students who register beyond the last date prescribed for registration, a late registration fee prescribed by the senate will be charged upto the last date as per the academic calendar. Beyond this period, concerned students will not be permitted to enroll for the following quarter and their registration status will be declared as "withdrawn". The list of such students will be sent to Dean (Students) for further necessary action regarding hostel accommodation.

R.5.3 The M.B.A. students are also eligible to take extra courses apart from the courses prescribed in the curriculum, viz one course in 5th, 6th and 7th quarter, provided a student has no backlog and has a CGPA of 7.0 & above, at the end of the previous quarter. Students taking extra courses should obtain the prior/approval of the Dean (Academic Courses). This will be shown in the grade card as EXT category and will be taken for CGPA calculation.

R.6.0 Registration Requirement

R.6.1 The curriculum for any quarter shall not exceed 36 credits.

If a student finds his/her academic/course load heavy in any quarter, or for any other valid reason, he/she may drop courses within 22 instructional days through workflow, provided if the student maintains a minimum attendance grade G in the course. Once the course faculty and Faculty Advisor approve, the student roll no. will be removed from the roll list.

R.7.0 **Supplementary Examination**

- R.7.1 Students who get “U” grade and possess a minimum attendance code of “G” (Good) in a core course are eligible to seek Supplementary Examination.
- R.7.2 A student is eligible for one Supplementary Examination for a particular course. No second chance will be given. In case a student fails in the Supplementary Examination he/she has to repeat the course in a regular semester, as and when it is offered.
- R.7.3 The Supplementary Examination will be offered by the same teacher / Co-ordinator.
- R.7.4 The Supplementary Examination can be held during the makeup/supplementary week of the subsequent quarter as per academic calendar, at the convenience of the teacher concerned.
- R.7.5 For taking Supplementary Examination, the student need not attend classes in that course once again. The same attendance code earned in the earlier examination will be retained for the Supplementary Examination.
- R.7.6 The end-quarter alone is given as a Supplementary Examination and the sessional marks already secured by a student in that course will be taken into account for finalizing the grade, and the same cut-off for the grades shall be used.

R.8.0 **Contact Courses**

- R.8.1 A Contact course may be offered during the regular quarter or during summer by a Department, only to a final year student who has obtained “U” grade in a CORE course. The course will be offered only on the recommendation of the Department, with the mutual agreement of the teacher and the student.
- R.8.2 No student should register for more than one contact courses during the quarter or summer period.
- R.8.3 The contact course cannot be offered if the same subject is offered as a regular course, during that period.
- R.8.4 Such final year students, who wish to take contact course(s), should apply to the Dean, Academic Courses before the commencement of the quarter or summer as the case may be, in which the contact course is to be taken.
- R.8.5 The assessment procedure for a contact course will be similar to that of the regular quarter course. The minimum duration of the contact course is 6 weeks.
- R.8.6 Withdrawal from a contact course is not permitted.

R.9.0 **Minimum Requirement to continue in the Programme and Readmission**

- R.9.1 A student should earn not less than **18 credits each** in the first and second quarters, and an average of **18 credits per quarter** for the subsequent quarters.
- R.9.2 **A student who fails to earn the credits in any semester as stated above, will have his/her name struck-off the rolls at the end of the corresponding quarter.**
- R.9.3 **In addition to the above, to be eligible to continue in the programme, the student should have a minimum CGPA of 5.0, calculated according to the formula in R.18.2.**

However in calculating the CGPA for eligibility to continue in the programme, only the successfully completed courses up to the point under consideration will be taken into account. If the CGPA of any student so calculated falls below 5.0, the student will be issued a warning and if he/she does not improve and gets a CGPA less than 5.0 in the following quarter also, or is not able to earn an average of 18 credits as per Regulation R.9.1, then the student name will be struck off from rolls.

R.9.4 Readmission

The student who do not satisfy the minimum requirements vide R 9.1 may seek readmission to Dean (AC) with the recommendation from Faculty Advisor and Head of the Department.

R.10.0 Maximum duration of the Programme

R.10.1 A student is ordinarily expected to complete the M.B.A programme in 2 years (Pre Term course and 7 quarters). In exceptional circumstances, a student may be permitted to complete the programme at a slower pace and within a maximum duration of 4 years (i.e., 16 consecutive quarters) from the date of admission (excluding the period of withdrawal, if any, permitted by the Dean of Academic Courses on health grounds).

R.11.0 Temporary Withdrawal from the Programme

R.11.1 A student may be permitted by the Dean of Academic Courses to withdraw from the programme for a quarter or longer for reasons of ill health or other valid grounds.

Normally a student will be permitted to discontinue from the programme only for a maximum continuous period of two quarters. The number of quarters from which the student withdraws, will not be taken into account for the purpose of fulfilling the requirement of the number of quarters needed to complete the programme

R.12.0 Discipline

R.12.1 Every student is required to observe disciplined and decorous behavior both inside and outside the campus. He/She should not indulge in any activity which might compromise the prestige and fair image of the Institute.

R.12.2 Any act of indiscipline of a student reported to the Dean of Academic Courses will be referred to a **Discipline and Welfare Committee** nominated by the Senate from time to time.

The Committee will enquire into the charges and recommend suitable punishment if the charges are substantiated. The Senate will consider the recommendation of the Discipline and Welfare Committee for appropriate action. The committee will report the action taken at the next meeting of the Senate.

R.12.3 **Appeal:** The student may appeal to the Chairman, Senate, whose decision will be final.

R.12.4 Ragging, in any dimension, is a criminal and non-bailable offence in our country and current State and Central legislations provide for stringent punishment, including imprisonment. Once the involvement of a student is established in ragging, the offending student will be dismissed from the Institution and will not be admitted into any other Institution. Avenues also exist for collective punishment, if individuals can not be identified in this inhuman act. Every senior student of the Institute, along with the parent, shall give an undertaking every year in this regard, and this should be submitted at the time of enrolment.

R.13.0 Attendance

R.13.1 Every teaching staff member handling a class will take attendance till the last instruction day in the quarter. The percentage of attendance, calculated will be indicated by a code number/letter as follows:

Attendance rounded to	Remarks	Code
≥ 95%	Very Good	VG
85– 94%	Good	G
< 85%	Poor	P

R.13.2 A student who has an attendance lower than 85% indicated above, whatever may be the reason for the shortfall in attendance will not be permitted to appear for the end quarter examination in the course in which the shortfall exists.

His/Her registration for that course will be treated as cancelled and **he/she shall be awarded “W” grade (where “W” stands for registrations cancelled for “want of minimum attendance”)** in that course. This grade shall be incorporated in the grade card.

If the course is a core course, the student should register for and repeat the course when it is offered next.

R.13.3 The teacher handling the course must inform the Class, at least, three calendar days before the last instruction day in the quarter the particulars of all students who have an attendance less than 85% in that course. Such students will not be eligible to take the end quarter examinations in that course as per **R.10.2**.

R.13.4 **Condonation of Attendance:** Every student is expected to maintain 100% attendance. The percentage of attendance in a subject shall be computed as:

(a) For calculation of attendance in normal cases:

For cases of minor illnesses and casual absenteeism actual % of attendance is computed as:

$$\frac{\text{Actual no. of classes attended} \times 100}{\text{Total no. of classes held till date of compilation of attendance}}$$

which should be 85%. Otherwise, W grade shall be awarded. The minimum-attendance requirement is 85%. For cases of casual absenteeism, no condonation of attendance is permissible. If a student has less than 85% attendance, he/she should be assigned 'W' grade in that subject, along with 'P' as the attendance code. Such cases will not come under the purview of condonation of attendance.

a) For calculation of attendance in case of prolonged illness and/or hospitalization with medical certificate:

(i) A student should have more than 40% attendance calculated as per (a) above, to be eligible for condonation and

(ii) Notional % of attendance =

$$\frac{\text{Actual no. of classes attended} \times 100}{(\text{Total no. of classes held in the semester}) - (\text{No. of classes held during the days of prolonged illness and or hospitalization})}$$

should be 85% for condonation.

R.14.0 Assessment Procedure – Tests and Examinations

R.14.1 For lecture-based courses, a minimum of two sessional assessments will be made during the quarter. The sessional assessment may be in the form of periodical tests, assignments or any other suitable form of assessment as decided by the class committee.

There will be a continuous assessment of the laboratory-based courses.

R.15.0 System of Tests

R.15.1 For all the courses, the details of weightage of marks for sessional assessment and end-semester exam have to be announced to the students, in consultation with the Class Committee, and the Dean of Academic Courses should be informed of the scheme, at the beginning of the quarter.

R.16.0 End –Quarter Examination

R.16.1 There will be one end quarter examination atleast of two hours duration in each lecture-based course.

Laboratory-based courses may or may not have a final examination.

R.17.0 Weightages

R.17.1 The following will be the weightage for the different Courses as decided by the class committee;

i) Lecture or Lecture and tutorial-based courses:

Sessional assessment (40-60%) End

Quarter Examination (40-60%)

ii) Laboratory-based courses:

For laboratory-based courses the assessment may be only on the basis of sessional performance or on the basis of performances in the sessionals and end quarter examination. In the latter case, the weightage for the end quarter examination should not exceed 25%, the rest of the weightage being given to the sessional assessment.

R.17.2 The marking for all tests, tutorial assignments (if any), laboratory work and examinations will be on an absolute basis. The final percentages of marks are calculated in each course as per the weightages given in **R.13.1**.

R.17.3 Students who have missed sessional assessments on valid reasons should apply to the concerned teacher giving the reasons for the absence and teacher shall consider these requests suitably.

R.17.4 Students, who have missed the end quarter examinations on valid reasons, should make an application to the Dean of Academic Courses within seven days from the date of the examination missed.

R.17.5 Permission to appear for a make-up examination in the course may be given under exceptional circumstances such as hospitalization.

For application on medical grounds, **students residing in the hostels** should produce a Medical Certificate issued by the Chief Medical Officer of the institute that he/she was admitted in the hospital during the period of the examination.

Students residing in hostels and taking medical consultation with outside Doctors are required to obtain written permission from the Medical Officer of the Institute Hospital before they proceed for consultation.

Students residing in hostels but taking medical consultation with outside Doctors are required to obtain an endorsement of the certificate of treatment by the Medical Officer of the Institute hospital.

A student staying outside the campus permanently/ temporarily must produce a medical Certificate from a Registered Medical Practitioner, which must be endorsed by the parent/guardian. The Dean of Academic Courses on his/her discretion may permit a student to take a make-up examination, recording the reasons for his decision.

A slot-wise make-up examination will be held during the makeup / supplementary week as per Academic Calendar of subsequent semester for those who are permitted to take the make-up examination.

The question paper will be common to all the students taking make-up examinations in a given subject. However, the question paper will be so structured that a student will be required to answer only parts of the paper carrying marks in proportion to the weightage of the tests / examinations missed by him / her.

A student who misses the make-up examination will not normally be given another make-up examination.

However, in exceptional cases of missing a make-up examination, the Dean of Academic Courses in consultation with the Chairman of the Senate may permit the student to appear for a Second make-up examination.

R.18.0 Course-Wise Grading of Students into Categories of Letter Grades

R.18.1 Based on his/her performance in a quarter, each student is awarded a final letter grade at the end of the quarter in each course. **The grade card will be issued to the student every quarter.** The letter grades and the corresponding grade point are as follows:

Grade	S	A	B	C	D	E	U	W	I
Points	10	9	8	7	6	4	0	0	0

W – failure due to insufficient attendance in course

I - incomplete [subsequently to be changed into pass (E to S)

or U grade in the same semester]

R.18.2 **Pass/Fail Course:** If an elective is registered as Pass/Fail (P/F) course than the teacher will upload the marks scored by the student and based on the cut off marks P grade will be assigned if it is above U grade cut off and F grade will be assigned if the mark is less than or equal to the U grade cut off. The credit earned by the P/F course will not be considered for CGPA/GPA calculation.

R.18.3 A student is deemed to have completed a course successfully and earned the credits if he/she secures an overall letter grade other than U/F.

A letter grade U/F in any course implies failure in that course.

A course, successfully completed, cannot be repeated.

R.19.0 Method of Awarding Letter Grades

R.19.1 A final meeting of the **class committee** without the student members will be convened within **seven days after the last day of the end semester examination**. The letter grades to be awarded to the students for different courses will be finalized at this meeting.

R.19.2 The faculty member shall upload grade through workflow and the Chairman of Class Committee approve the grade within the senate prescribed deadline specified in the academic calendar.

R.20.0 Declaration of Results

R.20.1 The letter grades awarded to the students in each course along with the attendance codes will be communicated to the students after the final class committee meeting.

In case a student feels aggrieved, he/she can contact the teacher concerned for a review of his/her performance but not later than one week from the commencement of the quarter following the announcement of the results.

The student shall have access to his/her answer paper(s) in the end quarter examination, which may be shown to him/her by the teacher/s concerned.

The student shall have access to his/her answer paper(s) in the end quarter examination which may be shown to him/her by the teachers concerned. If the teacher feels that the case is genuine, he/she may re-examine the case and upload a revised grade, if any, through workflow. After approval by HoD and Dean(Academic Courses) the revised grade will be reflected in the grade card.

R.20.2 The U grade once awarded stays in the record of the student and is deleted when he/she completes the course later, indicating also the number of attempts made in that course. The CGPA will be accordingly revised deleting the 'U' in the earlier attempts in that course. The grade acquired by the student later will be indicated in the grade card of the appropriate quarter.

R.21.0 Re-examination of Answer Papers

R.21.1 In case a student feels aggrieved, he/she can contact the teacher concerned for a second look at his/her performance but not later than three weeks from the commencement of the quarter, following the announcement of the results.

The student shall have access to his/her answer paper(s) in the end-quarter examination which may be shown to him/her by the teacher(s) concerned. If the teacher feels that the case is genuine, he/she may re-examine the case and upload a revised grade, if any, through workflow. After approval by HoD and Dean(Academic Courses) the revised grade will be reflected in the grade card.

R.22.0 Course Repetition

R.22.1 A student securing a U grade in a core course has to repeat it compulsorily when the course is offered next.

If it is an elective course, the student has the option to repeat it if he/she so desired in order to get a successful grade.

A course successfully completed cannot be repeated. In some cases where students have taken all core and elective courses but still fail to minimum CGPA of 5.0 and thus will not be eligible to get degree. In such cases the student be permitted to repeat the core or elective courses to earn the minimum CGPA. Option can also be given to such students to select courses to be considered for calculating CGPA for eligibility for award of degree.

R.23.0 Grade Card

R.23.1 The grade card issued at the end of the quarter to each student will contain the following:

- a) the credits for each course registered
- b) the performance in each course indicated by the letter grade obtained (**vide R.14.1**)
- c) the attendance in each course in the form of a code (**vide R.10**)
- d) the total number of credits earned by the student upto the end of that quarter
- e) the Cumulative Grade Point Average (CGPA) of all the courses taken from the 1st quarter onwards up to the point of calculation.

R.23.2 The GPA will be calculated according to the formula:

$$\text{GPA} = \frac{\sum_i (C_i \times \text{GP})}{\sum_i C_i}$$

Where C = credit for the course, GP = the grade point obtained for the course and the sum $\sum_i (C \times \text{GP})$ is over all the courses taken in the quarter, including those in which the student has secured U grades.

For the cumulative grade point average (CGPA) a similar formula is used except that the sum is over all the courses taken in all the quarters completed up to the point in time, including those in which the student has U grades.

R.23.3 **No class/division/rank/specialization will be declared to the students at the end of their M.B.A programme. However, for conversion of (i) CGPA into percentage and (ii) Percentage to CGPA for admission purpose as well as for issuing certificate to the alumnus for their carrier purpose senate has approved the following conversion formula: Percentage = 55 + 10 ((CGPA) – 6).**

R.24.0 Eligibility for the Award of the M.B.A Degree

R.24.1 **A student will be declared eligible for the award of M.B.A. degree if he/she has**

- i) registered for all the core courses and the required number of elective courses and the projects and has successfully completed all these courses and projects.

- ii) Successfully earned the minimum number of credits prescribed in the curriculum of the M.B.A programme within the specified time.
- iii) no dues to the Institute, Library and Hostels and
- iv) no disciplinary action pending against him/her.

The following procedure will be followed for credit transfer for students visiting Universities abroad under Exchange programme of NUS/DAAD or any other University, with effect from Jan-May 2008 semester:

- i) **The credits / grades indicated in the grade sheet obtained from the university in which the student has completed the courses should be used by the student as part of his/her transcripts. A minimum of two courses or four credits must be obtained by the students visiting Universities abroad under the exchange programme**
- ii) **IIT Madras transcripts will only indicate the courses, credits and grades completed at IITM and the total no. of credits (without grades) earned in other Universities in a particular semester.**
- iii) **The CGPA calculation based on credits earned/completed at IIT Madras alone is to be considered for award of prizes.**
- iv) **The credits earned at Universities abroad will be taken into account for calculation of minimum required credits for the award of the degree.**

R.24.2 The final award of the degree must be recommended by the Senate and approved by the Board of Governors of the Institute.

R.25.0 Power to Modify

R.25.1 Notwithstanding all that has been stated above the Senate has the right to modify any of the above regulations from time to time.
