

Right to Information

1.0 About the Act

2.0 About Organization:

2.1 Name:

Indian Institute of Technology Madras, Chennai 600 036, Tamil Nadu

2.2 Particulars of Organization:

(1) Objective of the Institute:

The primary objective of the Indian Institutes of Technology is to provide scientists and technologists of the highest caliber who would engage in research, design and development to help building the nation towards self-reliance in her technological needs.

(2) Brief history of the Institute:

Indian Institute of Technology Madras (IITM) at Chennai has established a reputation, both nationally and internationally, for excellence in Technical Education, Research and in Consultancy. IITM is one among the foremost institutes of national importance in higher technological education, basic and applied research.

It all began in 1956, when Pandit Jawaharlal Nehru, Prime Minister of India, was on an official visit to West Germany and was offered assistance by the Government of the Federal Republic of Germany, to set up a higher technological institute in India. This resulted in the signing of the first Indo-German Agreement in Bonn in 1959, for the establishment of an Indian Institute of Technology at Madras. On July 30, 1959, Prof. Humayun Kabir, the then Union Minister for Scientific Research and Cultural Affairs, inaugurated the Institute.

IITM is a residential institute with nearly 426 faculty, 5641 students and 750 administrative & supporting staff and is a self-contained campus located in a beautiful wooded land of about 250 hectares. It has established itself as a premier centre for teaching, research and industrial consultancy in the country.

The Institute has sixteen academic departments and a few advanced research centres in various disciplines of engineering and pure sciences, with nearly 100 laboratories organised in a unique pattern of functioning. A faculty of international repute, a brilliant student community, excellent technical & supporting staff and an effective administration have all contributed to the pre-eminent status of IIT Madras. The campus is located in the city of Chennai, previously known as Madras. Chennai is the state capital of Tamilnadu, a southern state in India.

(3) Vision / Mission:

Vision:

To be an academic institution in dynamic equilibrium with its social, ecological and economic environment striving continuously for excellence in education, research and technological service to the nation.

Mission:

- To create and sustain a community of learning in which students acquire knowledge and learn to apply it professionally with due consideration for ethical, ecological and economic issues.
- To pursue research and disseminate research findings.
- To provide knowledge-based technological services to satisfy the needs of the society and the industry.
- To help in building national capabilities in science, technology, humanities, management, education and research.

(4) Quality Policy:

To pursue global standards of excellence in all our endeavours namely, teaching, research, consultancy and continuing education and to remain accountable in our core and support functions through processes of self-evaluation and continuous improvement.

(5) Core Values:

- Development of human resources to serve the nation.
- Recognition of teaching as a unifying activity
- Nurturing integrity, creativity and academic freedom
- Retaining a willingness to experiment with new paradigms.

2.3 Organizational Structure:

The Director is the principal academic and executive officer of the Institute. He reports to the Board of Governors. The Chairman of the Board executes the contract between the Director and the Institute. The Director is ex-officio Chairman of the Senate. The Senate comprising all the professors of the Institute decides the academic policy of the Institute. The Director is assisted in the management of the affairs of the Institute by a Deputy Director, six Deans: Dean – Administration, Dean – Academic Courses, Dean – Academic Research, Dean – Students, Dean – Planning and Dean – Industrial Consultancy & Sponsored Research and the Registrar.

[Organizational Chart](#)

2.4 Service being provided by the Institute :

(1) Teaching UG, PG and Research levels:

The various academic departments in the institute offer course based degree programmes and also degree programmes that are inclined towards research. The following courses based degree programmes are offered by the departments:

- Bachelor of Technology (B Tech)
- Dual Degree programmes in Engineering leading to B Tech and M Tech
- Master of Technology (M Tech)
- Master of Science (MSc)
- Master of Arts (MA)
- Master of Business Administration (MBA)

The following are the Research oriented degrees offered by the departments:

- Master of Science by Research (MS)
- Doctor of Philosophy (PhD)

There are sixteen academic departments in the institute. All the departments have the doctoral programme. The following departments offer B Tech and/or Dual degree programmes.

- Department of Aerospace Engineering
- Department of Applied Mechanics
- Department of Biotechnology
- Department of Chemical Engineering
- Department of Civil Engineering
- Department of Computer Science and Engineering
- Department of Electrical Engineering
- Department of Engineering Design
- Department of Mechanical Engineering
- Department of Metallurgical and Materials Engineering
- Department of Ocean Engineering
- Department of Physics

In addition to these the departments of Mathematics and the Department of Applied Mechanics offer M Tech programmes. The departments of Mathematics, Physics and Chemistry offer MSc programmes while the Department of Humanities and Social Sciences offers a five- year integrated MA programme. Department of Management offers MBA programme.

The following User Oriented programmes leading to M Tech degrees are offered by the various departments.

- Port Management (Ocean Engineering)
- Building Technology and Construction Management (Civil Engineering)
- Computational Mechanics (Department of Civil Engineering)
- Automotive Technology (Mechanical Engineering)
- Software Engineering (Computer Science and Engineering)
- Digital Signal Processing (Electrical Engineering)

For more details please see [Institute website](#)

- (2) To conduct state-of-the-art research in technological and fundamental in frontier areas of science and technology.**
- (3) To undertake sponsored research and consultancy.**
- (4) To cater to continuing education program of the Govt. of India.**
- (5) To organize conferences, seminars and short term courses.**

2.5 Address of the Institute:

Indian Institute of Technology Madras
Chennai – 600 036
Tamil Nadu

2.6 Institute working hours:

Academic Departments: 8.00 AM to 04.45 PM (lunch break 12.00 noon to 12.45 pm) / Administration: 9.00 AM to 05.30 PM (lunch break 1.00 pm to 1.30 pm) / Institute Hospital and Security Section: round the clock / Library - please see [Institute website](#).

2.7 Council, Board, Committees and other Bodies.

Following are the Main Committees / Governing body of the Institute

- [Council of IITs](#) - composition of the Council refer Chapter-III of the Act.
- [Board of Governors](#)
- [Finance Committee](#)
- [Building and Works Committee](#)
- [Senate](#)

3.0 Functions:

3.1 Power and duties of Officers and Employees:

Director is the Principal Academic and Executive Officer of the Institute. The Director shall be responsible for the proper administration of the Institute and for the imparting of the instruction and maintenance of discipline therein. The Director has the power to incur expenditure in accordance with the procedure as may be laid by the Board/MHRD from time to time.

Deputy Director and Deans shall assist the Director in academic and administrative work and maintaining liaison with Institution of higher learning and research.

Registrar is the custodian of records, funds of Institute and such other properties of the Institute.

Other officers and staff of the Institute assume powers, responsibilities and duties as assigned to them from time to time by the Director.

For more details see [Act](#) and [Statutes](#) of the Institute.

3.2 Procedure followed in the decision making process including channels of supervision and accountability:

As per [Act](#) and [Statutes](#) of the Institute

3.3 Details of norms set by the Institute for discharge of its functions:

As per [Act](#) and [Statutes](#) of the Institute

3.4 Rules, regulations, instructions, manuals and records held by it for discharge of functions:

1. As per [Act](#) and [Statutes](#) of the Institute
2. Fundamental Rules
3. Supplementary Rules
4. General Financial Rules
5. [Ordinances & Regulations](#) for all courses.
6. Further Government of India Guidelines / Norms / Orders / Procedures issued from time to time.

3.5 Statement of the categories of documents held by the organization or under its control:

Administrative Office Orders / Decisions and Guidelines as approved by Institutes' Governing Body i.e. Board of Governors (BOG).

3.6 Directory (telephone numbers and email addresses) of officers and employees:

Institute Telephone [Directory](#)

3.7 Monthly remuneration of officers and employees.

[Pay scales](#) of various cadres of the employees.

3.8 Budget allocated to each agency indicating the particulars of all plans, proposed expenditure and reports on disbursements made:

Plan and Non Plan Budget for Financial Year. (Rs. in Crores)

Year	Plan		Non-Plan
	Normal	OSC Grant	
2008-09	56.00	79.76	127.40
2009-10	sanction / communication awaited		

3.9 Execution of subsidy program and details of beneficiaries of such programmes:

No subsidy is given.

3.10 Particulars of any arrangement that exists for consultation with or representation by the members of public in relation to formulation of policy and implementation thereof:

Interested persons may write to the [Public Information Officer](#) of the Institute.

3.11 Details in respect of the information available to or held by it, reduced in an electronic form:

All relevant information about Institute activities are made available on our [website](#).

3.12 Facilities available for obtaining information including working ours of a library or reading room, if maintained for public use:

[Library](#) is only for registered users (students, faculty & staff) and not general public use.

3.13 Monthly remuneration received by each of its employees and officers including the system of compensation as provided in the institute's regulations:

[Pay scales](#) of various cadres of the employees.

4.0 Fee:

Rs 10/- shall be in favor of Registrar, IIT Madras

4.1 Application Form:

Name:

Address:

Citizenship:

- Self certification regarding bonafide citizenship of India be enclosed.
- Certification regarding below poverty line issued by competent authority if applicable be enclosed.

Information required:

Rs. 10/- by Demand Draft/Banker Cheque/Postal Order in favour of Indian Institute of Technology Madras to be deposited for each information.

4.2 Application is to be sent directly to:

Public Information Officer
Indian Institute of Technology Madras
Chennai 600 036